

**By-Laws  
of The  
Menominee Enterprise Community  
SubZone Committee  
(Old Copy-First Edition)  
Use One Titled: By-Laws**

**ARTICLE I-Name:**

**The name of this committee shall be the MENOMINEE ENTERPRISE  
COMMUNITY SUBZONE COMMITTEE**

**ARTICLE II-Purpose:**

**The purpose of the Menominee Enterprise Community SubZone Committee shall be to ably represent the Northwoods NiiJii Enterprise Community, Inc with local citizenry, community groups, elected/appointed federal, state and tribal staff officials, corporate leaders and private foundations by proper oral and written communications.**

**The Menominee Enterprise Community SubZone Committee shall establish a benchmark review process and the necessary administrative capacity to complete the benchmarks of the Northwoods NiiJii Enterprise Community Strategic Plan, and the USDA-Rural Development National Benchmark Registry.**

**As a requirement of United States congressional mandates for the USDA-Rural Development, the Menominee Enterprise Community SubZone Committee shall advance the prospects of the Menominee Enterprise Community Citizen Participation Plan.**

**The Menominee Enterprise Community SubZone Committee shall provide direct input into the development of alternative sources of income from lending institutions and governmental organizations by obtaining federal and state agency assistance, securing foundation grant and contract monies for all sustainable development projects for application to the benchmarks of the Northwoods NiiJii Enterprise Community Strategic Plan.**

**ARTICLE III-Members:**

**The membership of the Menominee Enterprise Community SubZone Committee shall consist of 5 community members, and one Menominee Legislative member. The life of committee will run for the duration of the 10-year USDA-Rural Development Enterprise Community designation period effective December 24, 1998 through December 24, 2008. The size of the committee can be increased at the discretion of the presiding committee.**

**The term of membership for each member shall run for a period of five-years. Committee board seats will be filled immediately upon the resignation or removal of a committee member.**

**Any member desiring to resign from the Menominee Enterprise Community SubZone Committee shall submit his/her resignation in writing to any officer of the committee, who shall present to the committee for action. The Menominee Enterprise Community Subzone Committee shall post a notice of committee vacancies and membership to which interested parties shall submit letters of interest.**

**Notices of committee openings shall be posted in the Menominee Tribal News as well as the 5 communities of Neopit, Keshena, Zoar, South Branch and Middle Village. The committee will review the respective candidates to determine the most qualified member. Upon the screening of applicants the Menominee Enterprise Community SubZone Committee will select new committee member(s) by ballot and majority vote of the committee.**

**Menominee Enterprise Community SubZone Committee selections will be forwarded to the Menominee tribal legislature for advisory review. The Menominee tribal legislature shall be kept apprised of committee changes as well as official Menominee tribal benchmark development and progress.**

**A committee fee of \$25.00 will be paid to each committee member upon submission of previous committee meeting minutes and have been reviewed by the Northwoods NiiJii Enterprise Community, Inc corporate treasurer and submitted to the central office in Mole Lake, Wisconsin.**

#### **ARTICLE IV-Officers:**

**The officers of the Menominee Enterprise Community SubZone Committee shall be the Chairperson, Vice-Chairperson and Secretary. These officers shall perform the duties according to these bylaws and by the parliamentary authority adopted by the committee.**

**At the first regular meeting the Menominee Enterprise Community SubZone Committee names shall be placed in nomination for candidates to fill the officers positions of the Menominee Enterprise Community SubZone Committee.**

**The Chairperson of the committee shall be a Menominee tribal legislator. The committee shall elect other officers at the committee's first or subsequent meeting date by simple majority vote of the quorum.**

**No member shall hold two offices of the Menominee Enterprise Community SubZone Committee at one time.**

## **ARTICLE V-Meetings:**

**The regular meetings of the Menominee Enterprise Community SubZone Committee shall be held on the first Wednesday of each month or as established by committee meeting dates as needed.**

**The Menominee Enterprise Community SubZone Committee shall hold only one meeting per month unless the Chairperson of the committee determines there is a need for additional meetings. Additional meetings must be approved by a majority consensus of the committee.**

**Meetings of the Menominee Enterprise Community SubZone Committee shall be open to community and tribal membership.**

**The Chairperson or Vice-Chairperson may call special meetings. The purpose of the meeting shall be stated in the call at least forty-eight hours before official posting.**

**Three (3) members shall constitute a quorum.**

## **ARTICLE VI-Remuneration:**

**Members of the Menominee Enterprise Community SubZone Committee shall receive twenty-five dollars (\$25.00) per meeting plus a mileage rate of thirty-four and one-half (34.5) cents per mile. Members must be present to answer the roll call for the meeting to collect the remuneration amount.**

## **ARTICLE VII-Amendments:**

**These by-laws may be amended at any regularly established meeting by a two-thirds vote of the committee.**

## **ARTICLE VIII-Reports to the Legislature:**

**The Menominee Enterprise Community SubZone Committee Chairperson shall provide an oral report to the Menominee Legislature at least on a BI-annual basis for advisory purposes. All committee meeting minutes will be recorded and submitted by the Menominee Enterprise Community SubZone Committee Secretary at his/her leisure, or three-to-five (3-5) days after the conclusion of the previous meeting. All written reports and meeting minutes of the Menominee Enterprise Community SubZone Committee will be compiled and maintained in a designated area established for safe keeping by the committee. All committee actions and recommendations shall be consistent with federal and tribal law as well as the Menominee Tribal/Northwoods NiiJii Enterprise Community Memorandum of understanding dated August 14, 1999.**

**ARTICLE IX-Committee Assistance:**

**Whereever necessary the Menominee Enterprise Community SubZone Committee will solicit input from Menominee tribal staff support, community members, benchmark leaders, volunteers and other Menominee tribal department heads throughout the course of Enterprise Community administration. In order to faithfully carryout its lawful and proper duties the Menominee Enterprise Community SubZone Committee shall at all times observe proper decorum on the committee level and the workplace.**

**ARTICLE X-Roberts Rules of Order:**

**Meetings will be conducted following the Roberts Rules of Order, Red Book Edition.**